Building Leadership Team
2/3/2021 7:40-8:40 am

**Facilitator:** Isabell Boyd  
**Timekeeper:** Rekeicha Washington  
**Recorder:** Alfreida McKinney  

**Goals:** To promote highly engaged classrooms and start the necessary work to close the academic gap at Washington Middle School

**Agenda:**
- Teacher Leadership Cadre Opening – Ms. Hunt
- 2021-22 Budgeting Process Preparation – Mr. Murphy
- PTSA and TAF Parent Advisory Group Report Out
- Department share out (If applicable)
- Admin Report

**Maintenance:**

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<tr>
<th>Action items from last meeting</th>
<th>Champion</th>
<th>Due</th>
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<tr>
<td>Enrollment Projections</td>
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<td>2/12/21</td>
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<td>School Allocations Available</td>
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<td>2/24/21</td>
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<td>BLT Budget Vote</td>
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<td>Staff Budget Vote</td>
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The best decisions are made closest to the situation.  
Always default to what is best for the students.  
Regular reflective practices help align actions with intentions.  
Sustained effort over time leads to success.  
Collaboration adds value, insight, and promotes growth.  
The development and growth of our staff is vital.
Minutes:

- Morning, opening connection question: What is something that makes you happy?
- Teacher leader position open for Tech stipend position (filling in Ms. Park departure); Open for staff to takeover for the rest of the year. BLT will revisit position at the end of year (Announced by: Ms. Hunt)
- Budgeting Information: Contract language for BLT = CSIP development, Professional Development that supports CSIP, decision making matrix and school budget (Announced by: Mr. Murphy)
  - Equity Tier (not dollars)
  - Weighed Staffing Standards (WSS)
  - Certificated Core
  - Student Discretionary Allocation (Per Pupil = student enrollment & Equity Dollars: Eliminating opportunity gap)
  - LAP (Learning Assistance Program) = Supports level 1 & 2 students, Certificated staff small groups, hourly tutors for reading, writing, math readiness
  - Dates: February 12th: Enrollment Projections; February 24th: School Allocations Available; Mach 3rd: BLT Budget Vote (review allocations, etc.); March 10th: Staff Budget Vote
  - Additional budgeting information:
    - Budgeting shortfalls, Levy funded positions & budgeting needs
  - PTSA announcements
  - 6th grade parent group share-out
    - Boundary change updates